BUDDY BAGS ORDER FORM 2021

Please return this form via buddybags@amf.org.au

|  |  |
| --- | --- |
| **Agency name** |  |
| **Email** |  |
| **Order date** |  |
| **Name for delivery note** |  |
| **Mobile contact for courier** |  |
| **Delivery address** |  |

**Your numbers by age range To help us better understand our recipient needs**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Boys - age** | **Qty** | **Girls - age** | **Qty** |  | **Primary recipient group (tick where relevant)** | **Yes** |
| **6mths-2** |  | **6mths-2** |  | **Women’s Refuge** |  |
| **3-5** |  | **3-5** |  | **OoHC** |  |
| **6-8** |  | **6-8** |  | **Crisis accommodation/homelessness service** |  |
| **9-12** |  | **9-12** |  | **Specialist support services** |  |
| **13-16** |  | **13-16** |  | **Health services – please specify** |  |
| **Total** |  | **Total** |  | **Other – please note** |  |

**Are there specific needs or individual items you need more of? (We will see if we can do it)**

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**Do you care for mothers and babies for whom you would like a baby Buddy Bag and extras for the mother?**

**If yes, please give number and any information that will help us \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Do you have instructions for our courier to ensure eg someone is at the office to assist the courier / safety needs? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Any other feedback to help us improve our service?**

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**Our next steps are to:**

1. Confirm with you this order and its packing date
2. Attach a consignment slip to your boxes with all the relevant details as above
3. Inform you of your expected delivery date – noting couriers work to their own timetables so this may change.